



**Board of Directors Meeting
December 17, 2019 @ 5:30P.M.
Meeting Minutes**

Directors in Attendance: James Cobb, Samuel Hargrove, and William Hytche
Conference Call: Robert Taylor and Sr. Sandra Smithson
Corporate Membership in Attendance: Irene Boyd
Other Attendees: Ahmed White and Lekita Stevenson

Project Reflects Board of Directors meeting was called to order at 5:45 by James Cobb. A quorum was established. Prayer was rendered by Lekita Stevenson.

A motion was made by William Hytche to approve minutes from previous meeting with the combining for the conference call names on one line. The motion was properly seconded by Dr. Samuel Hargrove. The motion carried unanimously.

Corporate Membership Report by Mark Faulkner (*Email available upon request.*)
The report was submitted via email and read by Ahmed White. It will be distributed electronically to Directors and Corporate Members.

Executive Director's Report by Ahmed White (*Hardcopy available upon request.*)
We are seeing growth in our academics based off iReady testing results.

Class elections were held in third grade. Students were able to vote with a real voting machine and names on the ballot. There are possible doors of opportunity for us to partner with Republic Charter and Robertson County. Our staffing positions have all been filled.

A milestone meeting with MNPS was held last week. We were able to review our SIP, data, and goals. There was a follow up meeting with the Charter school office, Mr. White, and James Cobb. Mr. Cobb reminded the charter office that we are not a traditional school and the meeting was not just to check off a completed box. This allowed for great conversations. Staff will receive a three percent raise in January in alignment with the raises all MNPS employees will be receiving.

There will be a possible change in curriculum in 2020-2021 school year as the current curriculum we are using is not as sufficient. Pre-k is doing well. We have two teachers, and an assistant, and 22 students. The plan is to cap out at 40 students by the end of January.

Finance Report by Ahmed White

Presented by Mr. White. We are fiscally responsible. A copy of our financial reports is available upon request. A money market was opened in preparation and support of future and summer expenditures. We completed our 2018-2019 audit and that too will be available soon.

James Cobbs wants the Board and Corporate to create a plan for all these programs. Pre-k, SCA, and PREP. Also, an overall organizational strategic plan from the Board. Sister Sandra recommends that the Board reviews the Position Papers that were drafted years ago and start there as a foundation for these plans.

Committee Reports:

Education Committee by William Hytche

William Hytche meets with Mr. White regularly and helps reviews the current procedures and academic plans for SCA. He suggested that Mr. White move from a three-year plan to a five-year plan on curriculum. Professional Development needs to be embedded in this plan as well. He recommends a coding program that come make SCA a 21st century school. With the excitement that is currently taking place there should be some funding out there to help support new programming. Sister Sandra has a book that she wrote and would love for us to look at selling for fundraising. This will bring funds back to the school and this is her way of contributing and generating revenue to the finances of the organization. Mr. Taylor can help with strategies on selling the book, marketing for selling, and identify target groups and venues that it will impact.

Finance Committee by Dr. Samuel Hargrove *(Available upon request.)*

Dr. Hargrove fundraising plan is geared towards submitting grants. Mr. Taylor agrees to take the lead be more aggressive with targeting funds from a donation prospective. Mr. Hargrove has channeled his energies to complete six opportunities by February. Five are focused on foundations: Maddox Foundation, Dollar General, FRAC, Breakfast Mini Grant, and Krystal Foundation. There is a huge Department of Education grant due Feb 4th, that will have to align with our five-year strategic plan. Immediate actions are required of the Board and Fundraising team.

Mr. Cobb wants it to be clear that Board will work with the Corporate Membership to create this strategic plan this year. This will help with conversations in marketing and future planning form a management and leadership prospective. Please be available to discuss, plan, and meet over the next few weeks to make this happen.

Irene Boyd and Dr. Hargrove suggest that we have a Board/Corporate meet and greet around dialog on the direction and goals for the organization. The sooner the better. Mr. Cobb feels this is a fabulous idea and will initiate a called meeting and hopefully everyone can connect. It will take some bending from all parties to make this happen. Hopefully we can come up with the theme for the grant/strategic plan asap and that can start the baseline for the proposal and development of the plan.

New Business - NONE

A motion to adjourn was made by Dr. Samuel Hargrove. This motion was properly seconded by James Cobb. The motion carried unanimously.

The Board of Directors Meeting was adjourned at 7:17 pm.

Board of Directors Meeting minutes were taken and presented by Lekita Stevenson, Board Liaison.