

Board of Directors Meeting
June 18, 2019 @ 5:30P.M.
Meeting Minutes

Directors in Attendance: Dr. William Hytche, Dr. S. Keith Hargrove, James Cobb, and Fr. John Raphael

Corporate Membership in Attendance: Irene Boyd, and Mark Faulkner

Executive Director in Attendance: Ahmed White

Board Liaison in Attendance: Lekita Stevenson

Conference Call: Patrick Johnson and Sister Sandra

Project Reflects Board of Directors meeting was called to order at 5:41pm and Psalm 15 was the reflection rendered by Fr. John Raphael. A quorum was established.

Approval of previous Board of Director Meeting Minutes:

A motion to approve the previous Board of Director Meeting Minutes was made by Dr. William Hytche. This motion was properly second by Dr. S. Keith Hargrove. The motion carried unanimously.

Corporate Membership Report by Mark Faulkner

The Corporate Membership meeting was held on May 17, 2019. Rebecca Horton found information that prohibited cell towers to be on or near school grounds. A letter will be drafted by Mark Faulkner and James Cobbs to the current owners that will address the liabilities of the company as it relates to our student's health being directly involved with the cell tower being onsite. This letter will also ask for the removal of cell tower. If we do not get the response needed to cover the school, we can go another route which includes the city governance and the MNPS school board for help to set regulations which will help enforce to the statues set by the city/law.

Reading Success software is still progressing slowly. We are about 60% of the way towards getting this project complete.

Mr. Faulkner appeared before the MNPS Board on June 11th and had an opportunity to speak highly on the progress of Smithson Craighead Academy. He thanked the Board for giving SCA a chance to turn the school around. SCA was honored as a "Reward School" for 2017-2018.

Mr. Faulkner highly recommended that the Board of Directors honor the bonus in Mr. White initial contract. Although, another employee was not included in the budget it is still highly recommended as well since they took on an additional job title.

Executive Director's Report by Ahmed White (*Report Available upon Request*)

Discussion from the Report: TN Ready pre-scores will be released in July and they should support the internal data captured from iReady. iReady data supported good growth in both Math and Reading. There have been some curriculum upgrades and changes which should show academic improvement for our EL students. There are some other pending offers about possible curriculum changes with SCA serving as a pilot school as well.

There are good partnerships and programs developing in the life of SCA. Mr. Faulkner recommends that if the school meets set goals, then the staff can get salary increases or bonuses. This could possibly help enthuse the mindset of employees, school morale, team collaboration, and take a load off of the budget committee in order to support an increase in funds and salaries. This could also support the increases Metro is providing as it is our desire to remain competitive; although we are not obligated to match.

It was also recommended that we as a Board set a foundation/savings in our budget that we contribute to yearly and that will help us stay afloat.

Following our students and keeping statics can be great marketing for SCA if we can show that our students are graduating in the top 5 % of high schoolers. Enrollment this year is currently at 186 and we were at 166 last year.

Fr. John Raphael commends Mr. White and his staff for all the success and improvements that have taken place over the past year.

Mr. White presented the budget for the upcoming 2019-2020 school year. This budget includes raises to ensure we meet the going pay scale. MNPS is in the process of increasing teacher salaries between 3-15%.

A motion to approve the 2019-2020 budget was made by Dr. William Hytche. This motion was properly second by Dr. S. Keith Hargrove.

Discussion: James Cobb would like to amend the motion of the budget which requires the finance committee reviews the surplus funds annually and makes recommendations to the Board as to how the end of year surplus funds are allocated. The motion carried unanimously. This amended motion was properly second by Dr. S. Keith Hargrove. The motion carries unanimously.

Election of Board Members

The parent member must be elected annually. James Cobbs and Fr. John Raphael completed their three-year term as of June 2019.

A motion was made to re-elect the parent member Juana Guerrero allowing her to remain on the Board for another year. This motion was properly second by Dr. S. Keith Hargrove. The motion carries unanimously.

A motion to re-elect Fr. John Raphael as a member of the Board was made by Dr. William Hytche. This motion was properly second by James Cobb. The motion carried unanimously.

A motion to re-elect James Cobb as a member of the Board was made Dr. William Hytche This motion was properly second by Dr. S. Keith Hargrove. The motion carried unanimously.

The position of Chair and Treasure has been fulfilled to term by Fr. John Raphael and James Cobbs. **Point of information:** The only way members can serve in this position longer than two years is if the by-laws are amended and the change was affirmed by the Corporate Membership. No actions can take place until the Corporate Membership has submitted their response to the Board.

The Board agrees to not make any changes to the by-laws. Patrick Johnson asked if we could table the election of Board Members chair and treasurer.

A motion that the current treasurer James Cobb serves as the chair for the Board of Directors was made by Dr. S. Keith Hargrove. This motion was properly second by Patrick Johnson. The motion carries unanimously.

A motion that Dr. S. Keith Hargrove remains the Vice-Chair for the Board of Directors was made by Dr. William Hytche. This motion was properly second by James Cobb. The motion carries unanimously.

A motion that Fr. John Raphael serves as the treasurer for the Board was made by James Cobb. This motion was properly second by Patrick Johnson. The motion carries unanimously.

By-law corrections:

#5 of page six Board of Directors should be changed to Corporate Members.

#10 of page 8 in the second sentence should be nominate rather than elect.

We have lost potential board members because of the obligation to pay the annual board contributions is more of a burden.

Three suggestions: The language that is stated in the by-laws could change to “should” instead of must. Secondly, we could consider waving the first-year contribution for new members. Finally, we could consider lowering the first years contribution for new members.

A motion to change the by-laws with the three bullet points of #5 of page six Board of Directors should be changed to Corporate Members; #10 of page eight in the second sentence should be nominate rather than elect; and #10 of page eight to each director shall be responsible for contributions in the equivalence of \$500 annually in the manner of cash, fundraising, and or contributed services subject to review of the finance committee of the Board was made by James Cobb. James Cobb amended his motion to state “#10 of page eight to each director shall be responsible for a minimum contribution or the equivalence of \$500 annually in the manner of cash, fundraising, and or contributed services subject to review of the finance committee of the Board. This motion was properly second by Dr. S. Keith Hargrove. The motion carries unanimously.

A motion to approve a \$12k bonus for the Executive Director and \$8k bonus for the Operations Director for the current 2018-2019 success was made by Dr. S. Keith Hargrove. This motion was properly second by Dr. William Hytche. The motion carried unanimously.

A motion to adjourn was made by James Cobb. This motion was properly second by Patrick Johnson. The motion carried unanimously.

The Board of Directors Meeting was adjourned at 8:36pm.

Board of Directors Meeting minutes were taken and presented by Lekita Stevenson, Board Liaison.