
PROJECT REFLECT

Board of Directors Meeting October 16, 2018 @ 5:30pm Meeting Minutes

Board of Directors in Attendance: Fr. John Raphael, Keith Hargrove, Juana Guerrero, Patrick Johnson, Robert Taylor, and James Cobb

Corporate Membership in Attendance: Mark Faulkner, Dianne Mulloy, and S. Sandra Smithson

Others in Attendance: Ahmed White, Executive Director

Conference Call: N/A

Project Reflect's Board of Directors Meeting was called to order at 5:40PM. A quorum was established and Psalms 116 was read as the prayer of reflection rendered by Fr. John Raphael.

Review/Approval of the Minutes from the Previous Board Meetings (*August 16, 2018*)

A motion to approve the minutes with the noted changes from the previous Board of Directors meeting was made by S. Keith Hargrove. This motion was properly seconded by Patrick Johnson. The motion carried unanimously.

Corporate Membership Report by Mark Faulkner

The Corporate Members haven't had a chance to meet since the last meeting. Mark Faulkner will provide the board with a copy of their agenda for their next planned meeting. Mark Faulkner explained the Vision and Mission of Project Reflect to the new Board of Directors. Corporate members are looking into some offers they have about selling some land/assets. They are being very cautious about because they don't want to regret selling land/assets down the road. Last year's budget was very strong. There are still efforts to convert software that Sister Mary Craighead and Sister Sandra Smithson created years ago for possible future use in the classroom.

Executive Director's Report by Mr. Ahmed White (*Attachments can be provided upon request.*)

The first school year quarter was completed; iReady data shows students are performing at a higher level than last year. A greater percentage of students are 1 year or less behind as compared to last year. We will not rest even though we achieved Reward Status. Fr. John interrupted Mr. White for a moment just too brief the new Board of Directors about the status of the school before Mr. White was hired, and how everyone was fighting to keep the school open.

- School theme this year is "One SCA"
- Goal to open pre-k is January
- Programs in our school, Girls on the run, Girl Scouts, Boy Scouts, tutoring

This year more money has been spent in payroll due to the added positions. However, the organization continues to be cash positive.

- Fundraisers brought nearly \$6,000
- Proceeds from fundraisers will be used in technology upgrades
- Savings of \$1,300 per month on loan repayment

Mr. White has new projects for the upcoming year one of them being the copier services.

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Requests from Mr. White:

- A/C unit
- Computers/Tablets
- Meeting with committee chairs

Fr. John suggested that the Board of Directors meet within a week, at the most, to discuss the needs of SCA and take immediate action to some of the requested needs/projects. The meeting will be Thursday October 25th at 3:00pm.

Board Development Report

The Board of Directors has fewer members than the bylaws require.

If anyone wants to join any of the committees is more than welcome to do so.

Financial Report by James Cobb

James Cobb said that budget is in good shape, the money that has been spent has been spent wisely. We are no longer in crisis, the key now is, where to go next. Mr. Hargrove has some plans for external grants; he will meet with the fundraising committee and address some of those findings. People within the organization were contacted after some findings from an audit. Conviction was reached and everything necessary was done and payment was made.

Board of Directors Retreat

Patrick Johnson explained how the retreat would work. February would be a great time to start. After Christmas Patrick Johnson will send a survey to everyone and conduct interviews with everyone after the surveys are completed.

The purpose of this is to target fatigue, create an environment where everyone feels welcomed, and wants to be part of it without having to spend a lot of money.

Mr. Faulkner thinks this is a great idea because the Board of Directors could mature to a different level.

A motion to adjourn was made by James Cobb. This motion was properly seconded by Patrick Johnson. The motion carried unanimously.

The Board of Directors Meeting was adjourned at 7:37pm.

Board of Directors Meeting Minutes were taken and presented by Juana Guerrero, Secretary.