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# PROJECT REFLECT

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## Board of Directors Meeting June 15, 2017 @ 5:30pm Meeting Minutes

**Directors in Attendance:** Eunice Bell, Rebecca Horton, Dr. Jacqueline Mitchell, James Holzemer, and Fr. John Raphael.

**Corporate Membership in Attendance:** Irene Boyd and Mark Faulkner

**Call In:** James Cobb and Sister Sandra Smithson, OSF

**Board Liaison in Attendance:** Lekita Stevenson

**Guest:** *Sign-In Sheet Attached*

Project Reflect's Board of Directors Meeting was called to order at 5:45PM and Psalms 145:10-20 was the reflection rendered by Fr. John Raphael.

### **Review of Previous Board of Directors Minutes**

A motion to approve the previous Board of Directors minutes was made by James Holzemer. This motion was properly second by Rebecca Horton. This motion carried unanimously.

### **Annual Meeting Provision**

Board members are elected on a 3 year commitment. Re-elections for Board members that have served their three year term are held annually. Board of Directors will elect new members and officers at the next scheduled Board of Directors meeting. SCA needs to elect a new parent representative for the Board.

### **Intro of New Principal – Ahmed White by Mr. Mark Faulkner**

Mr. Faulkner met Mr. White about 7-8 years ago. A mutual friend introduced them. Mr. White had outstanding references. He had a successful track record as an administrator and has a heart for students. This was the perfect timing for SCA and for Mr. White to transition as the new administrator for the 2017-2018 fiscal years. Mr. White is looking forward to this opportunity of change and is ready to face the challenges ahead. Mr. White feels he has been playing it safe in his career life and he is now ready to trust God and live up to his full potential as an administrator.

#### *Highlights from Mr. Whites Speech:*

- Mr. White will hire teachers that love the students and are highly qualified.
- Mr. White will review all discipline concerns case by case addressing the following two questions:
  - What's the lesson that can be learned from the incident?
  - What works for each individual to correct the behaviors in an effective manner so that the child can be successful in life?
- Mr. White understands the current challenges and is willing to precede forward full force.

Board of Directors are willing to provide the necessary means in order for Mr. White to succeed. They also agreed to stay in their lanes and support Mr. White any way they possibly can.

Rebecca Horton thanked Mr. White for making such a leap of Faith.

## **Budget for the 2017-2018 Fiscal Year**

**Income:** \$1,928,885.00

**Expenses:** \$1,914,417.96

**Net Income:** 14,467.04

Mr. Faulkner agreed to help raise \$50,000 towards the 2017-2018 fiscal year budget. Mr. Faulkner wanted everyone to understand that if the school increases enrollment and/or at least maintain the projected enrollment (saving \$270,750 in attrition), this will allow us to exceed our Net Income. Standalone programs will have to fade away until funds are raised to sustain each standalone program. Failure of oversight will not happen in the 2017-2018 fiscal year.

The Board of Directors, finance committee, and principal should continuously stay engaged with budget planning; seeking ways to improve or cut budget.

## **2017-2018 Budget Approval**

James Cobb made a motion to approve the presented budget, as amended today, with the understanding that Board of Directors can take actions w/o a meeting to amend the budget when necessary concerns are brought to the Board of Directors by the finance committee. The motion was properly seconded by Rebecca Horton. This motion carried unanimously.

Mr. White plans to recruit by going door to door and pulling from friend pools; reaching out to organizations that have agreed to help build our school; making sure our social media is up to par and our school is marketable. SCA is a kids 1st school. (We should host school fairs and community fairs.)

Mr. White will review our current and pending food service provider's contracts for efficient in cost and services.

- Panache Catering
- Revolution Foods

Gray Line proposed a new transportation contract which outlines a three year commitment, saving the school \$10,000 per year. Mr. White will check into the charter school union/association group to help build partnerships that will impact cost for all charters.

## **Board of Directors Meeting Schedule for the 2017-2018 fiscal year:**

- August 17, 2017 @5:30
- October 19, 2017 @5:30
- December 14, 2017 @5:30
- February 15, 2018 @5:30
- April 15, 2018 @5:30
- June 21, 2018 @5:30

Dr. Jacqueline Mitchell motioned to accept the Board of Directors Meeting Schedule. The motion was properly seconded by James Holzemer. This motion carried unanimously.

A motion to adjourn was made by Dr. Jacqueline Mitchell. The motion was properly seconded by Eunice Bell. This motion carried unanimously.

**The Board of Directors Meeting was adjourned at 7:52pm.**

**Board of Directors Meeting minutes were taken and presented by Lekita Stevenson, Board Liaison.**